

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC) MEETING
TUESDAY September 24, 2013
CONFERENCE ROOM 303-THIRD FLOOR-CITY HALL**

Present: Ashley Laurion, Kristi Gordon, Justin Perpich, Reyna Crow, Harrison Dudley, Randy Brody, Barbara Carr

Absent: Dan Nyquist, Debra Branley, John Evans

Staff: Keith Hamre, Karen Olesen, Char McLennan, Mike Palermo

Introductions were made and the meeting was called to order at 6:05

1. **Roll Call:** A quorum was present.
2. Approval of Meeting Summary from August 20, 2013:

Motion by Carr seconded by Brody to approve the minutes as written. Motion passed, unanimously

3. Application Review Session #1

Review Staff Reports and Technical Scores

HOUSING

14-HS-01	Housing Resource Connection Single and Multi-Family Rehabilitation, Weatherization, and Home Ownership – Housing Resource Connection	1	
14-HS-02	CAD FAIM IDA Matched Savings, Down Payment Assistance – CAD		11

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

14-HM-01	Homeless Rental Assistance Program – HRA of Duluth, MN	153	
14-CD-01	CHDO Operating – One Roof Community Housing		159
14-HM-02	Center for Changing Lives – Duluth – Lutheran Social Service of MN .		165

ECONOMIC DEVELOPMENT

14-ED-01	SOAR Duluth at Work- SOAR Career Solutions	18	
14-ED-02	CHUM Supportive Services for Employment- Churches United in Ministry	25	
14-ED-03	Growing Neighborhood Businesses- Entrepreneur Fund	32	
14-ED-04	Duluth at Work for Homeless Youth - Life House, Inc.	39	
14-ED-05	Duluth at Work Circles at Work Program – Community Action Duluth		45
14-ED-06	Job Education Training (JET) Program – Neighborhood Youth Services		52

PUBLIC FACILITY IMPROVEMENTS

14-PF-01	New Public Use Facility at Irving Park – City of Duluth	60	
14-PF-02	Center for Changing Lives – Duluth – Lutheran Social Service of MN		67
14-PF-03	Trepanier Hall Renovation – American Indian Community Housing Organization		75
14-PF-04	UDAC Building Reformation – UDAC, Inc.	81	

Committee Questions for Applicants

14-HM-01 Homeless Rental Assistance Program – HRA of Duluth, MN

Question: Why was the Business/Operation Plan Approach section not completed?

14-ED-02 CHUM Supportive services for Employment – Churches United in Ministry

Question: Each Duluth at Work program is required to have Employer Partners. Who are there Employer Partners for this program?

14-ED-04 Duluth at Work for Homeless Youth – Life House, Inc.

Question: How much of the benchmarks will be shared with SOAR? How will the program expend all of the contract funds prior to the term of the project? Were there expenditures for the program other than salaries and grant administration?

14-PF-03 Trepanier Hall Renovation – American Indian Community Housing Organization

Question: Is 60 the number of children that will be enrolled in daycare, or is it the number of households to be served and if households how many children will be served? What criteria will be used to select children to participate? What is the demand for the day care?

The next meeting of the CD Committee will be Tuesday, October 8, 2013, at 6:00 p.m. The Committee will review and score the remaining applications.

Meeting adjourned at 8:20 p.m.